



### **FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS**

**A] Preamble:-** In accordance with the requirements of Regulation 25(7) of the Listing Agreement and Schedule IV of the Companies Act, 2013, the Company shall familiarize the Independent Directors (hereinafter referred as "Directors") through Familiarization Programme (hereinafter referred as, "Programme") and provide an insight into the Company to enable the directors to understand the business in depth and contribute significantly to the Company.

**B] Purpose & Objective:-** Through the Programme, the Company aims to achieve the following objectives:

1. To apprise the directors about the operating system of the Company for its business operations;
2. To inform them of all the laws, rules, regulations and guide lines applicable to the Company;
3. To make them aware of the rules, responsibilities, liabilities pursuant to the Companies Act, 2013;
4. To generate and obtain valuable and informed decision from the directors on the matters to be brought to discussed at the Board Meetings;
5. To update the Directors on a continuing basis on any significant changes ensure that the Directors are in opposition to take well-informed and timely decisions.

**C] Contents of the Programme:-** The Programme shall be divided in to various modules as enumerated below:

1. A detailed appointment letter (formerly appointed Independent Directors)
2. Business Model of the Company there by including the nature of industry in which the Company falls, its product and services, geographical area of operation of the Company;
3. Board dynamics and functions;
4. Making the Independent directors aware about their roles and responsibilities
5. Introduction to various policies of the Company including the Vigil Mechanism Policy and the Code of Conduct as applicable to Directors and Senior Management.

**Other relevant information as the Board may deem fit from time to time**